

# AMERIBEST HOME CARE HOME HEALTH AIDE ACTIVITY RECORD

Client's Name: \_\_\_\_\_

Client's ID#: \_\_\_\_\_

Week: from (date): \_\_\_\_\_ to (date): \_\_\_\_\_

Day	Date	Time in	Time out	Total hours	Client Signature: (daily at the end of shift)
Sun					
Mon					
Tue					
Wed					
Thurs					
Fri					
Sat					

**Note: only patient or designated person (not an employee) may sign on patient's behalf. Please submit timesheets by Sunday. Timesheets without client signature on each line are not acceptable.**

TASK	S	M	T	W	T	F	S	TASK	S	M	T	W	T	F	S	
Tub								Assist with Ambulation: W/c/ Walker/ Cane								
Shower								Catheter Care								
Shower w/chair								Emptying urinary bag								
Sponge bath								Emptying ostomy bag								
Bed bath								Record Intake/ Output								
Assist with dressing								Medication Reminder								
Hair Care								Passive ROM								
Shampoo								Meal Preparation								
Skin Care								Assist with Feeding								
Foot Care								Limit/ Encourage Fluids								
Check Pressure Areas								Grocery Shopping								
Nail Care								Wash Clothes								
Oral Care								Equipment Care								
Clean Dentures								Light housekeeping: Bedroom/ bathroom/ Kitchen/ Change Linen								
Assist with Elimination								Reposition in bed/chair								

**AMERIBEST OFFICE MUST BE NOTIFIED OF ANY CHANGES IN CLIENT'S CONDITION:**

**Report any change in patient's status such as: falls, injuries, ER visits, wounds, hospital admission/discharge, increased confusion, illness, or any other change in patient by calling 24/7 to AmeriBest Nursing Department.**

**\*\*\* HHA is off the schedule and cannot provide services while the patient is hospitalized. \*\*\***

Date called/reported: \_\_\_\_\_

Person notified: \_\_\_\_\_

Reported (issue/nature of the report): \_\_\_\_\_

HHA Name: \_\_\_\_\_ HHA Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*Faxed Time sheets are accepted for Payroll purpose only. Submit original version of time sheets weekly.**

**White – Office copy**

**Yellow- Patient copy**

**Pink- HHA copy**